

Placement outcome information

Year 7 entry to a selective high school in 2022

All applicants receive individual emails or letters showing the outcome of their applications. The placement outcome is shown as one (or a combination) of the following terms. The High Performing Students Team is referred to as the Team in this document.

What the terms mean See examples at the end of this document

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|--|--|
| Offer | The student is being offered a place at that school. If the offer is to a school of higher choice the student is not offered a place at any schools lower on their choice list. |
| Offer with higher choice reserve/s | <p>The student is being offered a place at a selective high school and is on the reserve list for one or two of his or her higher choices.</p> <p>The student will receive an offer later if his or her position on a reserve list is reached.</p> <p>Students may receive a second or third offer depending on the number of reserve lists they are on. Such offers will be made regardless of whether applicants have accepted or declined previous offers.</p> |
| Reserve list only – with a list position number | <p>This means the student is on the reserve list for at least one of the choices but is not yet eligible to be made an offer. The number refers to the student's position on that reserve list</p> <p>The student will receive an offer only if his or her position on the reserve list is reached. This continues until at least the end of Term 1 in the placement year.</p> <p>You should enrol your child in another high school in case he or she is not offered a selective high school place.</p> <p>If your child is on a reserve list but you are sure you do not want your child to be placed in a selective high school, please ask the High Performing Students Team to remove your child from the list.</p> |
| Unsuccessful | The student was not successful for placement at that school choice and is not on the reserve list. |
| Not applicable | The application for this school is not considered because the student was offered a place at a school of higher choice. |

Accepting or declining an offer

A response form is enclosed with all offers made. You must return the form to tell us whether you wish to accept or decline the offer. Please send the response form in by email using the email address you registered with us.

If your child is **also** on a reserve list, you should indicate whether you want your child to remain on that reserve list or be removed from it.

You must sign the response form and return it to the Team **by email** ssu@det.nsw.edu.au in time to arrive by the date shown on the response form. When emailing the response form, please use a pdf or jpg format and enter the application number and family name in the subject line, for example: 'S21 123 456 [Name] response form'.

The Team will confirm receipt of your response form when it is processed. If you have not received this confirmation within 21 days of returning your completed response form you should contact the Team. Please **do not** contact the Team to confirm receipt before this time as it slows down the processing of offer responses. We will contact you if we have not received your response.

If you have an offer for a boarder place at an agricultural high school, you must return the offer response form to the Team by the date shown on the form. You must also return **to the agricultural high school** the residential agreement and student medical history forms that will be sent to you or your offer may be withdrawn.

Reserve lists

Applicants on reserve lists only will not be sent a response form. Email the Team if you wish to withdraw your child from reserve lists.

If your child is on a reserve list, his or her position number will show on your placement outcome email or letter. The reserve list varies in length for each school. Offers are usually made to students on reserve lists from early August.

From the first week of August, as offers are made to students on the reserve list for each selective high school, we will publish the number reached on the reserve lists at:

<https://education.nsw.gov.au/public-schools/selective-high-schools-and-opportunity-classes/year-7/outcome/year-7-reserves>.

Remaining on the reserve list

After **3pm on 15 December 2021** offers will be made only to students on a reserve list (or lists) who have **not** accepted an offer to another selective high school.

If you have accepted an offer but you want your child to remain on a reserve list for a school of higher choice after the end of the school year instead, you must decline your current offer by 3:00pm on 15 December 2021. If you decline your offer there is no guarantee that your child's position on the reserve list at the school of higher choice will be reached. If you don't decline the offer you hold, your child's name will be withdrawn from all reserve lists on 15 December 2021.

For those on a reserve list without an offer or who declined the offer, the reserve list remains active until at least the end of Term 1 2022. Vacancies that occur after Term 1 may not be filled from the reserve list at the principal's discretion. Any vacancies then become part of the Years 8 to 12 selective high school placement process.

Successful appeals, permanent residency grants or approved late changes of choice may result in students being added to the reserve list at a later date.

Scores information

Most applicants receive school scores and test score details with the placement outcome information. Where score details are not supplied, the reason is usually because the score was not available or was not the only determiner of academic merit. If a student's score is adjusted by the selection committee to result in an offer or reserve place, the placement score is not provided in order to avoid the perception that the child did not deserve the placement.

Results enquiry

If you believe there has been an error in the **processing or reporting** of the results for the Selective High School Placement Test you can submit a Results enquiry. It would be very unusual for this to occur as the results are checked very carefully. A Results enquiry must be submitted via the online form at <https://forms.admissionstestingservice.org/form/shspt-centre> within 5 working days of the outcome being sent, by 11:59pm AEST on Friday 16 July. If an error is found, the result can go up or down.

Appeals

If you consider you have grounds for an appeal against the outcome, first check the valid grounds at <https://education.nsw.gov.au/public-schools/selective-high-schools-and-opportunity-classes/year-7/outcome/appeals> and use the downloadable form. Give the completed appeal form to your child's principal by **Friday 30 July**.

Enrolment and school details

Successful applicants are sent an 'Authority to attend' letter by email in mid-January of the year of enrolment. This letter confirms the student's entitlement to enrol in the selective high school. Students must show this letter to the school on the first day of school. You must check enrolment details on the website of the selective high school for which you have accepted an offer. School websites are listed at: <https://education.nsw.gov.au/public-schools/selective-high-schools-and-opportunity-classes/year-7/what-are-selective-high-schools/list-of-selective-high-schools>.

Schools may also contact you directly to invite you to their orientation day where you will receive information about the school and enrolment procedures. Some schools include students on their reserve lists in those invitations while others may not.

Documentary evidence

At the time of enrolment, students who have accepted an offer are required to present proof of Australian citizenship or permanent residency in the form of a birth certificate, passport, visa grant notice and/or other relevant evidence. Evidence that the family resides in NSW is also required.

Schools may also ask you if they need to see originals of photocopied documents you have supplied as evidence of academic merit.

Offers will be cancelled if placement is made on the basis of false or misleading information.

Enrolment policy

The NSW Department of Education has a responsibility to assess and manage any risk of harm to its staff or students. This includes assessing and managing risks posed to students or staff by any student.

Examples of placement outcome advice

Offer only

You are being offered a place at this school. You will have to complete and return an offer response form.

Your child is not considered for these schools as she qualified for her highest choice

| School | Outcome | Reserve Number |
|---|----------------|----------------|
| Northern Beaches Secondary College Manly Campus | Offer | |
| Hornsby Girls High School | Not applicable | |
| North Sydney Girls High School | Not applicable | |

Offer with higher choice reserve

Your child is on the reserve list for this school at place 54. You may be offered a place later if we reach this position.

You are also being offered a place at this school. You will have to complete and return an offer response form.

| School | Outcome | Reserve Number |
|--|---------|----------------|
| Hurlstone Agricultural High School (Day) | Reserve | 54 |
| Macquarie Fields High School | Offer | |

Reserve only

| Your child did not qualify for the first two choices. | | |
|--|--------------|----------------|
| School | Outcome | Reserve Number |
| Girraween High School | Unsuccessful | |
| Penrith High School | Unsuccessful | |
| Parramatta High School | Reserve | 41 |
| Your child is on the reserve list for this school at place 41. You may be offered a place later if we reach this position. | | |

Unsuccessful

Where students are unsuccessful for all choices, the choices are not listed and the following text is sent:

I regret to advise that your application for Year 7 placement of the above student in a selective high school in 2022 has been unsuccessful.

Contact

High Performing Students Team

Email: ssu@det.nsw.edu.au

Telephone: 1300 880 367

Web: <https://education.nsw.gov.au/shs-oc>