

JOINING ZOOM MEETINGS

Never used Zoom? Get started on your preferred device. Just follow this **Quick Start Guide** for [Teachers](#) / [Students](#) / [Corporate](#)

Using a Computer with Browser/Zoom Client

- Access the **NSW DoE Zoom web portal** at: <https://nsweducation.zoom.us>
- Click **Join** to connect to a meeting in progress
- Enter the **Meeting ID** and **Password** if supplied

Using a Mobile Device with Zoom App

- Tap the **Zoom app** on your mobile device to open it
- Tap **Join** to connect to a meeting in progress
- Enter the **Meeting ID** and **Password** if supplied

Joining a Zoom Meeting using a provided hyperlink (URL)

- If you received an emailed or other digital invitation, just click the URL to join the Zoom meeting directly. You may need to enter a supplied meeting password separately, to get into the meeting.

BEST PRACTICES WHILE IN A CLASS/MEETING

- Set up an appropriate space when connecting to your meeting. Consider what's behind you and how it might look on-screen.
- Sit in a well-lit and quiet place.
- If there is a lot of background noise, a headset/mic will be best to use if you have one.
- Make sure your microphone is muted when not talking.
- Web meetings use more internet bandwidth than web browsing. You might need to keep your webcam off to improve quality.
- Be yourself and respect others.
- Ask questions using the group chat.
- Use reactions/emoticons to engage with your class.
- Read carefully what you've typed before sending your message in chat.
- Use the raise your hand feature if wanting to ask a question live.