Beginners' Power Searching
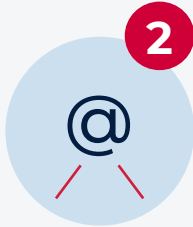## *6 Tips to change your search life*

June Wall. Libraries Coordinator

1 Try quotation marks!

- Searching for information on **Apple Founder Steve Jobs**, but getting sites about **Job's for Steve?**
- Try '**Steve Jobs**' Now the search engine will search for the exact phrase!

2 Gain power over your search, add operators!

- **'Or':** Searching '**Apples or Oranges**' leads to searches that yield **EITHER** 'Apples' or 'Oranges'.
- **'And':** Searching '**Apples and Oranges**' means results will contain **BOTH** Apples and Oranges!
- **'-'** Searching '**Apples – Oranges**' will search for sites with Apples but **NOT** Oranges.
- **'()' Brackets**: You can **group terms** and operators to gain even more power! Searching '**(Apples or Oranges) and Carrot**' will give you sites with Carrots, plus **EITHER** Apples or Oranges.

3 Search by image!

If you know what something looks like but not sure what it is called:

1. Click on **'images'** in the search window
2. Click the **'camera'**
3. Upload your image or paste a URL
4. Magic!

4 Become a real power searcher? It's time for Advanced Search!

1. Click on '**tools**'
2. Then '**advanced search**'
3. Try...
- Searching by **region** e.g. '**Australia'.**
- Searching bio file type, maybe you are after an Acrobat File or PDF ... try **'.pdf'** or maybe a PowerPoint... try **'.ppt'**

5 Create a search engine for your students using a small range of sites

Restrict their search to keep the results relevant? You need a **Programmable Search Engine.**

1. Access the **Programmable Search Engine.**
2. Click on '**Create**'
3. Then '**New Search Engine**'
4. Start adding sites by pasting their URLs

e.g. If you are creating one on the Environment perhaps you would add National Geographic and maybe reputable news sites like the ABC

5. Name your search engine and click '**Create**'
6. Then grab the **URL**, email it, add it to Google Classroom or Microsoft Teams and more!

6 Fight frustration with some advanced operators!

- Add '**Intitle**' to the start of your search to search in the title of a website! E.g. '**intitle: Power Searching**' will yield websites with Power Searching in the title!
- Add '**Related**' to the start of your search to search for a site that is related to one you already know! E.g. '**related: education.nsw.gov.au**' will yield sites related to NSW Department of Education.